

OECC/PSC 2025

Instruction for Session Presiders

All presiders are required to register for participation in OECC/PSC 2025.

Please pick up your name tag at **REGISTRATION DESK** on the first day of your attendance.

Please check in at the operation desk in the session room and be seated at the "Next Chair's Seat" 10 minutes before your session starts.

Presentation Time

	Presentation	Discussion	TOTAL
Plenary	40 min.		<i>40 min.</i>
Tutorial	60 min.		<i>60 min.</i>
Invited Papers	25 min.	5 min.	<i>30 min.</i>
Oral Presentations	12 min.	3 min.	<i>15 min.</i>
Post-Deadline Papers	TBA in the acceptance notice (email and website)		

Caution (Timer)

Remaining time will be indicated by the timer and a signal lamp.

Please check the details at the podium.

Equipment

Speakers are recommended to use their own laptop for their presentation.

If they are unable to use their own laptop, they will bring a copy of their Presentation Data stored on a USB drive and use a backup laptop provided at the operator's desk.

Oral Session Procedures

- 1) Please be seated at the "Next Chair's Seat" at least 10 minutes prior to your session.
- 2) At the scheduled time, please start your session.
- 3) Please conduct the session as scheduled. **Do not change the order nor forward the next presentation** when "no-show" occurs.

We would appreciate your kind cooperation to run the program smoothly.